

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD**

From
Er. A. Pullaiah,
M.I.E., M.I.S.T.E., F.I.E.,
Secretary,
State Board of Technical Education and Training,
Sankethika Vidya Bhavan, MasabTank,
Hyderabad – 500 028.

To
All Principals of Government
Polytechnics,
Telangana State.

Subject:

SBTET – Skill Development – Identification of suitable Certificate Courses and Certificate Programmes based on local industrial requirements under CSR initiatives – Submission of proposals – Reg.

Sir/Madam,

The Government Polytechnics are requested to identify suitable **Certificate Courses and Certificate Programmes** that can be conducted by utilizing the industrial equipment, institutional infrastructure, and available expertise in their respective localities, habitations, or districts. The proposed programmes shall be aligned with the skill requirements of local industries and emerging employment opportunities to enhance the employability of youth.

In this regard, all Principals are requested to prepare and submit detailed proposals covering the following aspects:

1. **Title of the Certificate Course/Programme.**
2. **Objectives and Concept Note** of the proposed programme.
3. **Duration** of the course and proposed schedule.
4. **Target Beneficiaries** (youth, unemployed persons, women, school dropouts, students, etc.).
5. **Curriculum Framework**, including modules, practical components, and assessment methodology.
6. **Available Infrastructure and Equipment** in the institution for conducting the programme.
7. **Industry Support and Collaboration**, including details of industries, industrial associations, sector skill councils, NGOs, or other local stakeholders willing to participate.
8. **Faculty/Resource Persons** proposed for handling the programme.
9. **Expected Outcomes**, including employability prospects, self-employment opportunities, certifications, and placement support.
10. **Estimated Budget and CSR Support Requirements**, if any.

11. **Any other relevant details** considered necessary for successful implementation.

The proposals shall be designed keeping in view the possibility of implementing these programmes under the **Corporate Social Responsibility (CSR) initiative**, in collaboration with industries and local stakeholders, to create sustainable opportunities for skill development and employment generation among youth.

The Concept Note and detailed proposal, along with the curriculum framework and supporting information, may be submitted to this office at the earliest for examination and further action. Based on the proposals received, this office will issue suitable official communications to facilitate and support the implementation of the identified programmes.

Therefore, all Principals of Government Polytechnics are requested to accord top priority to this matter and furnish the requisite proposals within the stipulated time.

Digitally signed by
AKUTI PULLAIAH
Date: 22-06-2026
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SECRETARY